

Highfield Primary School Governing Board

The DfE statutory guidance 'The constitution of governing bodies of maintained schools' (August 2015) states:

“Governors hold an important public office and their identity should be known to their school and wider communities. In the interests of transparency, a governing body should publish on its website up-to-date details of its governance arrangements in a readily accessible form. This should include:

- The structure and remit of the governing body and any committees, and the full names of the chair of each;
 - For each governor who has served at any point over the past 12 months: their full names, date of appointment, term of office, date they stepped down (where applicable), who appointed them (in accordance with the governing body’s instrument of government),
- Relevant business and pecuniary interests (as recorded in the register of interests) including governance roles in other educational institutions;
- Any material interests arising from relationships between governors or relationships between governors and school staff (including spouses, partners and close relatives); and
- Their attendance record at governing body and committee meetings over the last academic year”.

Chair Oliver Thorne Vice Chair Margaret Maiden

The constitution of the governing board is:

- Headteacher
- 1 x Local Authority (LA) governor, recommended by the LA and approved by the governing board
- 2 parent governors, formally elected through a ballot of parents unless the election is uncontested
- 8 co-opted governors, nominated and appointed by the governing board
- 1 staff governor, formally elected by staff employed at school

Total 13

The governing board operates with the following committees:

- **Resources committee** - responsible for staffing including the appointment and role of the SENCO, equality and diversity, finance, property management, health and safety and nutritional standards.
Committee chair Steve Binns
- **Teaching, learning and pupil support committee** - responsible for behaviour, safeguarding, attendance, children’s spiritual moral social and cultural development, children, parent and staff voice, extra-curricular activities, cluster and other partnerships, teaching and learning matters, standards and achievement, SEN (including reporting annually on the success of the SEN policy), monitoring teaching and learning and curriculum provision and

ensuring that the governing board is represented at school improvement discussions.
Committee chair Lisa Henry

- **Pay Review committee** – responsible for ensuring the implementation of the school Pay Policy and Teacher Appraisal Policy.
- **Pay Appeal committee** – responsible for hearing pay appeals and ensuring a fair and proper process has been followed.

Current and recent (in the last 12 months) governors and business/other interests declared are provided in the table below. Governors and associate members, if appointed, are reminded that they should declare any changes as and when they occur.

Name of governor	Category of governor and committees served	Date appointed and term of office	Relevant financial interests	Personal interests (relationships with school staff)	Other Governance interests	Date declaration signed
Julie Colley	Headteacher	1/09/2009 1/09/2040	None	None	None	24/9/2020
Oliver Thorne	Chair and parent governor elected by parents. Member of the resources and TLPS committee	15/10/2018 14/10/2022	none	none	none	24/9/2020
Jo Wragg	Staff Governor Member of TLPS committee	24/09/2017 24/09/2021	none	none	none	24/9/2020
Margaret Maiden	Co-opted governor, appointed by governors. Vice Chair. Member of the TLPS committee	23/02/2019 23/02/2023	none	none	none	24/9/2020
Nancy Lester	Co-opted governor, appointed by governors member of the TLPS committee	14/06/2018 14/06/2022	none	none	none	24/9/2020
Lisa Henry	Co-opted governor, appointed by governors. Chair of the TLPS committee	1/10/2018 1/10/2022	none	none	none	24/9/2020
Steve Binns	Co-opted governor, appointed by governors. Chair of the Resources committee	23/03/2020 23/02/2024	none	none	none	24/9/2020
Dan Cohen	Co-opted governor, appointed by governors. committee	23/03/2020 1/03/2024	none	none	Also a governor at Allerton High school and Leeds Jewish Free School	24/9/2020

Jackie Bragg	LEA governor	13/3/2018 13/3/2022	none	none	none	24/9/2020
Carthiga Bell	Co-opted governor, appointed by governors. Member of the resources and TLPS committee	01/05/2019 01/05/2023	none	none	none	24/9/2020
Pat Sigh	Co-opted governor, appointed by governors. Chair of the Resources committee	12/02/2019 12/03/2013	none	none	none	24/09/2020
Cathryn Magyar	parent governor elected by parents. Member of the TLPS committee	16/03/2021 16/03/2025	none	none	Non3	16/03/2021
Adriani Arabani	Co-opted governor, appointed by governors. Member of the Resources committee	16/03/2021 16/03/2025	none	none	none	16/03/2021
Jonathan Feeley	Associate member appointed by governors. Member of the resources and teaching and learning committee with voting rights	24/09/2016 24/09/2040	none	none	none	24/09/2020
Nataniel Cheng	. Associate member appointed by governors. Member of the resources and teaching and learning committee with voting rights	16/03/2021 16/03/2025	none	none	none	16/03/2020

The following is an attendance record for individual governors at meetings of the full governing board and committees.

Highfield School Governing Board

Attendance List: 2019/2020

Y - in attendance

N - not in attendance and no apologies received/accepted

A - apologies received and accepted

X - not in post/not a member

P pandemic meeting cancelled

	FGB 24/0 9/20 19	Resou rces 26/11 /19	TLPS 12/11/ 2019	FGB 17/3/2 020	Resource s 4/2/2020	TLPS 28/1/202 0	FGB 19/5/2020	Res 12/ 5/2 0	TLPS 28/4/20	FGB7/ 7/20
Julie Colley	Y	A	Y	Y	Y	y	Y	P	P	P
Ashutosh Paul	Y	A	Y	Y	Y	Y	Y	P	P	P
Oliver Thorne	Y	X	A	Y	Y	Y	Y	P	P	P
Nancy Lester	Y	Y	Y	Y	A	Y	A	P	P	P
Lisa Henry	Y	X	Y	A	X	Y	Y	P	P	P
Margaret Maiden	Y	X	Y	Y	X	Y	Y	P	P	P
Dan Cohen	Y	X	X	Y	X	X	X	P	P	P
Tashana Williams	Y	x	X	A	A	X	A	P	P	P
Carthiga Bell	Y	Y	Y	Y	Y	Y	Y	P	P	P
Jackie Bragg	Y	X	Y	Y	X	Y	Y	P	P	P
Steve Binns	Y	Y	X	Y	Y	X	Y	P	P	P
Jo Wragg	y	X	Y	Y	X	Y	Y	P	P	P
Pat Singh	Y	Y	X	Y	Y	X	Y	P	P	P
Jonathan Feeley	y	y	y	y	y	y	y	p	P	p

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