Highfield Primary School

Online Safety Information for Parents and Carers

October 2019

Introduction

There is no doubt that the use of computers and the internet offers exciting opportunities for learning and social networking. However, there are also a number of associated dangers when using the internet. This leaflet is intended to give some prompts to consider in order to keep your child safe on the internet.

Computing in School

Computing is taught as a subject in its own right and also supports learning in other subjects. Within computing lessons, children will learn to use a wide range of computing skills including:

- **Word processing and Desktop publishing**
- **Databases and Spreadsheets**
- **Multimedia Presentations**
- **Digital Animation**
- **Graphics (painting and drawing) programmes**
- **Making photographs and videos**
- **Using the Internet and search engines**
- **Computer Coding and Debugging**
- **Controllable devices - including robots**
- **Simulations and adventure games**
- **Making Music and manipulating sound**

The Internet is frequently used to teach these areas and to support learning in other areas of the curriculum.

A Summary of Our Online Safety Acceptable Use Policy:

- All Computing use in school is supervised by an adult.
- All our computers and tablets are linked to a monitored server.
- All Internet use is filtered by ICT For Leeds
- All pupils have an individual Internet logon and password and are taught how to keep these details secure.
- Internet use and emails are regularly monitored by ICT For Leeds and reports of any misuse are sent to the Head teacher.
- Children are educated about the dangers associated with the Internet and are taught how to stay safe (online safety scheme of work).
- All children are made aware of the online safety rules when using the Internet in school.

Simple Guidelines for Keeping Your Child Safe at Home:

1. Make sure they **ask for permission** when using the internet.
2. Keep computers and digital devices in a **'family area'** so that Internet use can be monitored.
3. Know what your children are **doing** and **who** they are talking to.
4. Only allow your child to use websites you **have chosen together and agree a suitable screen-time allowance**.
5. Help your child to understand that they should **never give out any personal information** to anyone online or through their mobile phone. Personal information includes their name and address, school name, email address, mobile number, photos of themselves, logon, passwords and PIN numbers.
6. Make sure your child knows to **never agree to meet up with people** you don't know.
7. Make sure they do **not use their real name** when Internet gaming.
8. Make sure they **only email people you know**.
9. Create a **family email address** for registering online so that its use can be monitored easily.
10. Encourage them to **'Say NO to Cyber bullying'** - don't join in nasty talk on the Internet, don't send unkind messages, save any unkind messages received and ALWAYS tell a responsible adult about cyberbullying.
11. Tell them to **delete junk emails or spam messages**, and NEVER believe it or reply to it.
12. Tell your child to never **open messages, files and emails from an unknown source** as it may contain viruses or unsuitable images.
13. Teach them how to **block someone they don't know.**
14. Make sure your child is aware that **people lie online** and try to befriend children and young people by pretending to be someone else.
15. Discuss the idea of 'real' and 'digital' lives, and the impact their Internet use can have on others. We refer to this as our 'digital footprint'.
16. Only **use a webcam in a public area** of the home.
17. Always keep the line of communication open between yourself and your child and encourage them to tell you about anything they encounter which makes them feel uncomfortable.
18. Encourage them to use **online safety sites e.g. www.thinkuknow.co.uk,** to learn more about staying safe online.
19. Regularly visit the school website to keep up to date with new information and advice.

Useful websites

Child Friendly Search Engines	Online Safety Websites
www.askforkids.com www.yahooligans.com www.bbc.co.uk/cbbc/search www.kidsclick.org www.zoo.com www.swiggle.org.uk	www.thinkyouknow.co.uk www.kidsmart.org.uk www.getsafeonline.org www.bbc.co.uk/webwise/ www.besafeonline www.getnetwise.org www.internetsafetyzone.co.uk www.wiresafety.org www.saferinternet.org

REPORTING ABUSE

Always report online abuse at home to the police. Use the link below:

https://www.police.uk/information-and-advice/reporting-crime/

HAVE FUN! STAY SAFE!